

Stellic & Instructors

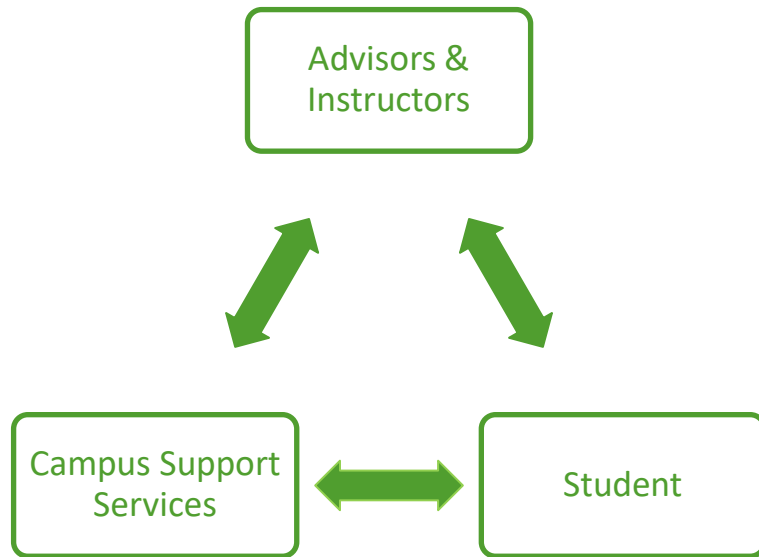
Kristin Salas, Sr. Director of Academic Advising – Academic Enrichment & Achievement

Overview

- > Purpose of Stellic
 - *Stellic will be replacing S&T Connect*
- > Instructors Tools
- > Enrollment Verification Survey

Purpose of Stellic: myplan.mst.edu

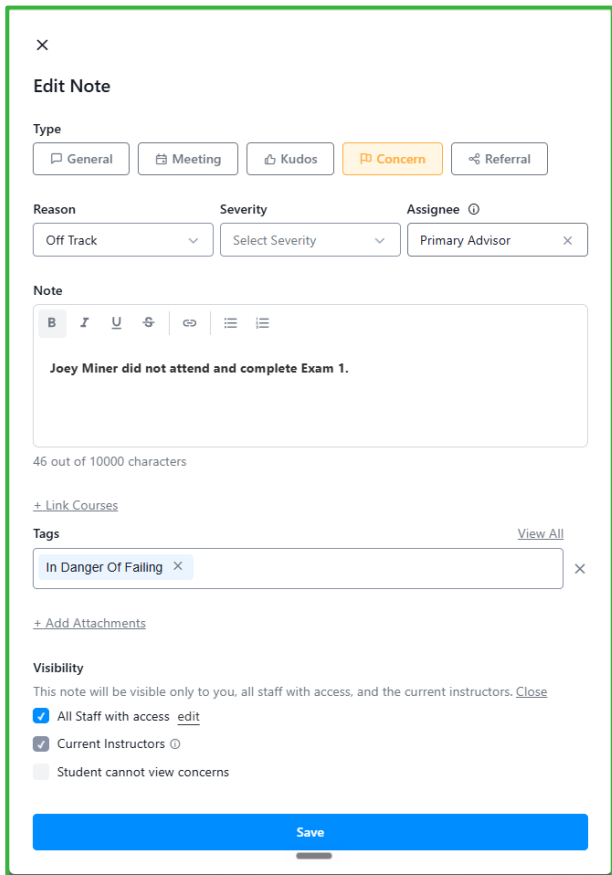
Stellic provides an **integrated connection** between students, advisors, instructors and campus support services.



Stellic serves as a one-stop shop for students to review their degree audit, plan out future semesters, build schedules and register for classes.

Instructors Tools

Concerns and Referrals



×

Edit Note

Type

General Meeting Kudos **Concern** Referral

Reason Severity Assignee

Off Track Select Severity Primary Advisor

Note

B I U    

Joey Miner did not attend and complete Exam 1.

46 out of 10000 characters

+ Link Courses

Tags View All

In Danger Of Failing

+ Add Attachments

Visibility

This note will be visible only to you, all staff with access, and the current instructors. [Close](#)

☒ All Staff with access [edit](#)

☒ Current Instructors

☐ Student cannot view concerns

Save

- > Allows instructors to raise concerns about a student. **Student will not see concerns!**

Concern Reasons

Off Track / Drop in Performance
Absence / Financial / Other

-
- > Students can see **referrals** in their notes by default (if template is used) and will be notified.

Concern / Referral (instructors must assign to a user or campus support group)	Response
Concern: Instructor flag	Assigned advisor receives concern and reaches out to the student for intervention. Not visible to student.
Referral: Poor Academic Performance	Assigned advisor and student receives notification from the referral and provides targeted outreach.
Referral: Attendance Warning -	Registrar's Office and student notified of referral ; student is dropped from the course.
Referral: Attendance Concern	Assigned advisor and student receives referral ; student is NOT dropped from the course.
Referral: UCARE	UCARE team receives notification from the referral & triggers case management intervention. Not visible to student or any other staff.

Kudos

- > Allows students to receive positive feedback for improvements.

Reasons

- On Track
- Good Performance
- Improved Performance
- Other

<

Kudos - Cumulative GPA 3.5+

✓ Saved 11 minutes ago

Type

General

Meeting

Kudos

Concern

Referral

Reason

Good Performance

Note

B I U    

Hi!

I wanted to take a moment to acknowledge your academic success. Earning a cumulative GPA of 3.5 or higher is an impressive achievement and reflects the dedication and consistency you have shown throughout your studies.

Congratulations on your hard work!

255 out of 10000 characters

+ Link Courses

+ Add Tags

+ Add Attachments

Visibility

This note will be visible only to you, the student, all staff with access, and the current instructors.

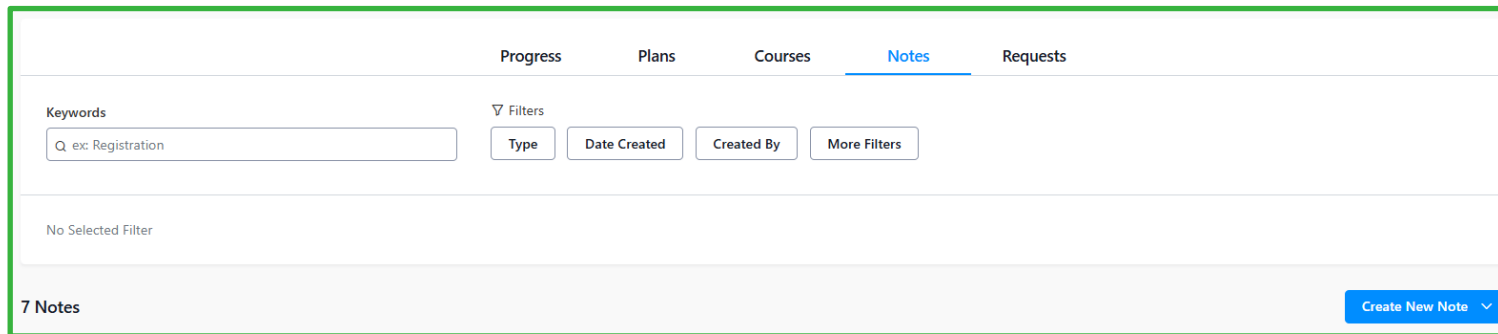
Edit

Save

MISSOURI
S&T

Notes

- > For Fall 26 academic advisor touchpoints (meeting notes) will be documented in **S&T Connect**.
- > Notes regarding concerns and referrals will be in **Stellic**.



The screenshot displays the 'Notes' section of the S&T Connect application. At the top, there is a navigation bar with tabs for 'Progress', 'Plans', 'Courses', 'Notes' (which is currently selected and underlined), and 'Requests'. Below the navigation bar, there is a search section labeled 'Keywords' with a text input field containing 'Q. ex: Registration'. To the right of the search field is a 'Filters' section with a dropdown arrow and four buttons: 'Type', 'Date Created', 'Created By', and 'More Filters'. Below the search and filter section, there is a message 'No Selected Filter'. At the bottom left, it says '7 Notes', and at the bottom right, there is a blue button labeled 'Create New Note' with a dropdown arrow.

Review Cycles

Non-Attendance and Progress Review

Review Cycles



Used for enrollment verification survey by the Registrar's Office and Division of Student Success to target outreach to students that are academically at-risk.



Ask instructors to verify certain information for students within their course by verifying attendance view a drop-down menu or marking a student has having a "D" or lower in the course.



Referral triggers intervention from the Registrar's Office, academic advisor or campus support office.

Enrollment Verification Survey

- *Purpose:* To verify students' enrollment in courses per Department of Education regulations.
- *Process:* **Mark students who have not attended or stopped attending class.** Students are notified and the Registrar's Office will remove them from the course within 2 business days.

Regular 16-week Session

Open survey: September 4

Reminder: September 14

Survey closes: September 15

First 8-week Session

Open survey: September 1

Survey closes: September 5

Second 8-week Session

Open survey: October 27

Survey closes: October 31

Review Cycles: Non-Attendance Enrollment Verification

REVIEW

NOT COMPLETED

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ELEC ENG 2120 • 203

Circuits II

🕒 Summer 2026

☆ Non-Attendance Review

👥 11 Students

👤

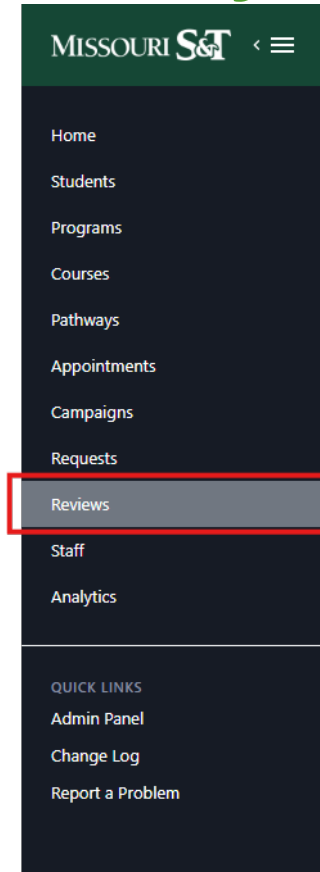
Instructions

Review your student's attendance and mark the appropriate option: Stopped Attending (student attended at least once), or, Never Attended (student has not attended at all). In either case, (Stopped Attending or Never Attended) the student will be dropped.

11 Students

Academic Progress Review (*formerly Week-5 Academic Alert Survey*)

- *Purpose:* To identify students who are struggling academically and connect them with appropriate campus support services.
- *Time Frame:* Wednesday, September 16 to Monday, September 28.
- *Process:* **Mark students who have a 'D' or lower in the course, accompanied by concerns regarding their potential to improve.**
- Students are notified and academic advisors will follow up, and other student support services will connect as well.



Stellic Questions

> For additional trainings or 1-1 consultations

Contact:

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